



New Zealand Deer Farmers' Association

37th Annual General Meeting

15th May, 2012

Lake Wanaka Centre

WANAKA



New Zealand Deer Farmers' Association

Agenda

- Welcome
- Chairman; Edmund Noonan, Executive Committee
- Apologies
- Appointment of Scrutineers
- Notification of Obituaries
- Further Items of General Business
- Confirmation of Agenda



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Apologies

Branch Chairmen

- Rex Cowley, Dean Orsler, David Morgan,
Paul Mucalo, Ken Ferguson, Malcolm Gilbert

- *Life members*
John & Burrowes, Tom Williams, Don Gregson



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Apologies

Members: John & Mary Cusdin, Ron Schroeder

2 members represented by proxies

Moved “That the apologies as notified be accepted”

Moved

Seconded



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Appointment of Scrutineers

- That Phil Stewart, Amy Wills and Pam MacLeman be appointed as Scrutineers for the 37th AGM of the NZDFA, 15th May 2012

Moved

Seconded



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Obituaries

Walter Somerville, Southland

John Carter, Cambridge

David Burgess, Apiti



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Minutes

- Confirmation of the Minutes of the 36th Annual General meeting of the NZDFA , held at the SBS Events Centre Timaru, Tuesday 17th May 2011, at 11.00am.
Circulated in the Annual Report 2011/12, printed in Deer Industry News 53 April 201, pages 3-7
- **Moved:** Edmund Noonan “That the Minutes published be taken as read “
- **Seconded:**
- **Matters arising.**



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Minutes approval

Moved

“That the Minutes of the 36th Annual General meeting of the NZDFA , held at the SBS Events Centre, Timaru, Tuesday 17th May 2011, be accepted as a true and accurate record”

(“subject to the corrections and modifications as noted”) ..

Seconded



Chairman's Report Edmund Noonan

Circulated in the Annual Report 2011/12

- Printed in Deer Industry News 53 April 2012

(page 7 & 8 of the Annual Report)



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Chairman's Report Edmund Noonan

Moved: Edmund Noonan

“ That the Chairman's report for the 2011/
2012 year, be adopted” Edmund Noonan

Seconded: Clive Jermy



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Financial report

Tony Pearce

Circulated in the Annual Report 2011/12,

- Printed in Deer Industry News 53 April 2012, as an audited review of the accounts for the year to March 31st 2012

Statement of Financial Performance for the Year Ending
31st March 2012 (Pg 12)



Statement of Financial Performance (pg 12)

	2012	2011
	\$	\$
Income	98,951	101,874
Expenditure	<u>97,409</u>	<u>100,793</u>
Operating Surplus before Tax	1,542	1,081
Movement in Equity Interest in Associate DEEResearch Ltd	(5,367)	(3,871)
Taxation	<u>1,511</u>	<u>2,570</u>
Net (Deficit) after Tax	(5,336)	(5,360)



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Main Factors

Decrease in subscriptions of 9%

Contributions to Sustainable Farming Fund projects:

Focus Farms Project (\$3,000) and
Landcare Manual Project (\$2,500)

Savings in expenditure, particularly travel and accommodation (13% lower than budget)



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Income

	11/12 Actual \$	11/12 Budget \$	10/11 <i>Actual</i> \$
Subscriptions	92,761	101,756	95,246
Interest income	6,190	6,000	6,628
Total Income	98,951	107,756	101,874

- Subscription Income
- 1510 members
 - 9% below budget membership of 1650
 - 11/12 sub unchanged at \$61.67



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Expenditure

	11/12 Actual	11/12 Budget
Audit Fees	3,625	2,500
Conference Fees	374	2,000
DEEResearch Directors Fees	4,000	4,000
Election Costs	6,442	6,000
General office	575	300
Honoraria	27,000	27,000
Insurance	1,840	2,000
Legal Fees	2,509	1,000
Nationally Funded Projects	5,500	0



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Expenditure cont.

	11/12 Actual	11/12 Budget
Postage	3,315	5,000
PR Support	2,175	3,150
Printing & Stationary	2,117	5,500
Promotions/Awards	821	1,500
Publications	5,253	6,500
Returning Officer Fee (SAP Process)	0	250
Telecommunications	1,398	2,750
Travel and Accommodation	30,048	37,000



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Main Features

- Strong conference sponsorship resulted in small cost to DFA of \$374.
- Honoraria maintained at same level as previous year
- Payment to Nationally Funded Projects made out of Income not Reserves (\$5.5K)
- More teleconference telecommunications



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Main Features (cont.)

- 19% saving in travel expenses, despite increase in SAP expenses due to full selection meeting.
- Taxation liability now exists ~\$1,500pa



NZDFA

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Financial Position

	As at 31 March 2012	31 March 2011
Current Assets	\$	\$
Short Term Bank Deposits	128,118	116,925
Accounts Receivable	988	2,196
Resident Withholding Tax	835	440
Investment in DEEResearch Ltd	11,742	17,109
	<hr/>	<hr/>
	141,683	137,390
Current Liabilities		
Accounts Payable	6,354	6,725
SFF funding Held in Trust	10,000	0
	<hr/>	<hr/>
Net Current Assets representing Net Equity	125,329	130,665
Represented by		
General Funds	125,329	130,665
	<hr/>	<hr/>
Total Equity	125.329	130.665



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Formal Financial motions



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Accounts 2011/12

Motion 1. *“That the Audited NZDFA financial statements and accounts for the year ending 31st March 2012 be received and approved.*

Moved

Seconded:



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Budget 2012/13



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Budget 2012/13 Income

	2011/12 Actual \$	2011/12 Budget \$	2012/13 Budget \$
Subscriptions	92,761	101,756	94,355
Interest/Sundry	6,190	6,000	6,000
Total Income	97,409	107,756	100,355
Operating Surplus (pre tax)	1,542	1,306	1,780
Taxation Liability	1,511	1,300	1,500
Surplus after Tax	31	6	280



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Budget 2012/2013

Expenditure

	2012/13	2011/12
	Budget	Actual
Audit Fees	3,675	3,625
Conference Fees	1,000	374
DEEResearch Directors Fees	4,000	4,000
Election Costs	6,000	6000
General office	300	575
Honoraria	27,000	27,000
Insurance	2,000	1,840
Legal Fees	1,000	2,509
Nationally Funded Projects	5,500	3,000
Postage	3,500	3,315



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Expenditure cont.

	2012/13 Budget	2011/12 Actual
PR Support	2,600	2,175
Printing & Stationary	3,500	2,117
Promotions/Awards	1,000	821
Publications	6,000	5,253
Returning Officer Fees (SAP Process)	250	0
Telecommunications	2,750	1,398
Travel and Accommodation	31,000	30,048
Total	98,400	97,409
Operating Surplus pre tax	1,780	1,542



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Budget features

- Subscriptions reduced to 1530 members (1,510 – 11/12)
- Expenditure maintained at current levels



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Honoraria

Motion 3.

“That the Executive Committee honoraria for the 2012/13 financial year be set be fixed at \$9000 for the elected Chairman, and \$6000 for each other Executive Committee member.”

Moved:

Seconded :



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Appointment of Auditors

Motion 4.

“That Deloitte be appointed as NZDFA auditors for the ensuing year, 2012/13”

Moved

Seconded



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Formal Financial motions

Motion 4. *“That the NZDFA budget of expenditure for the year ending 31st March 2013 be approved”*

Moved

Seconded:

- Break even target
- Subscriptions set at current level of \$86.67 plus GST (\$99.67)
- 1530 subscriptions target
- Capitation maintained at current level of \$25 plus GST (\$28.75)
- Equivalent costs to 2011/12
- Reserves aimed to maintain a minimum \$100k
- Audit fees confirmed as \$3.6k plus GST on a quote from Deloitte (Including the component of DFA share of DEERrsearch assets)



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National Constitution NZDFA Amendments 2012



Proposal to change from entirely island based representation for SAP and Executive Committee

- Proposed and endorsed by the Branch Chairs (October 2011)
- 1 from each island and 2 “at large”



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Constitutional Amendment Motion :

“That the following clauses that describe the election and qualifying criteria of nominees for the NZDFA Executive committee and NZDFA Selection and Appointment Panel be **AMMENDED** to read “



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12.1 Executive Committee:

The affairs of the Association shall be administered by the Executive Committee. The membership of the Executive Committee shall consist of **four members** being:-

- a) **ONE member** duly elected to represent the South Island; and
- (b) **ONE member** duly elected to represent the North Island; and
- (c) **Two members** duly elected to represent all members **(to be known as Executive Committee members at large)**



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12.2 Nominations for Executive Committee :

- (a) **For the geographical representatives** each nomination shall specify the Island which the nominee seeks to represent, shall be nominated and seconded by two other **Full, Elected or Life** Members **resident in that Island**, and shall be signed by the nominee; and



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ADD:

- **(b) For the members at large each nomination shall be nominated and seconded by two other Full, Elected or Life Members and shall be signed by the nominee; and**

(c) Note as to process:

The order of Rotation of Island members shall be decided by lot on the approval of this amendment and thereafter rotate alternately between the Islands on an annual basis so that in any one year there be one island based vacancy and one at large vacancy for election (In year 1 the longest serving elected incumbent island vacancy shall be declared to be the initial member at large (and be the at large vacancy in the following year)



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18.1 Executive Committee Members: At

the Annual General Meeting in each year two Executive Committee members, for the time being,

- **ADD one elected to represent an Island (initially selected by lot) and one elected at large shall retire from office. (See clause 12.2c for initial process)**



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37.2 Selection Panel: Selection of the Association's DINZ representatives shall be made by the Selection and Appointment Panel. The Selection and Appointment Panel shall have eight members and shall consist of four members of the Executive Committee; and

- **CHANGE** from Two to One
- **one** non-Executive Committee members from each of the North and South Islands.
- **ADD**
- **and two non Executive Committee Members at large**



New Zealand Deer Farmers' Association

Constitutional Amendment Motion :

“That the following clauses that describe the election and qualifying criteria of nominees for the NZDFA Executive committee and NZDFA Selection and Appointment Panel be **AMMENDED** to read”

Moved

Seconded

37.5 **Term of Office:** At the Annual General Meeting in each year, 2 of the non-Executive Committee members of the Selection and Appointment Panel,

**DELETE;**

for the time being, one elected to represent the North Island and one elected to represent the South Island shall retire from office.(see Clause 12c for process).

The Selection and Appointment Panel members to retire in each year shall be those who have been longest in office since their last election, but as between persons who became Selection and Appointment Panel members on the same day those to retire shall (unless they otherwise agree among themselves) be determined by lot. A retiring Selection and Appointment Panel member shall be eligible for re-election.



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General Business



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General business

- Deer Industry New Zealand Board Candidates address
 - Jerry Bell Wanaka
- Notification of Executive Committee Election
- Confirmation of Officers of the NZDFA Executive Committee and Selection and Appointments Panel
- Any other Business



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Selection and Appointments Panel 2012/13

- Mark Hawkins (*SCNO*) Appointed unopposed
- Andy Jarden (*Central Regions*) Appointed unopposed

- David Stevens (*Southland*)
- Ponty von Dadelszen (*Hawkes Bay*)



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NZDFA Executive Structure 2012/13

Executive Committee

- Grant Charteris (Hawkes' Bay) Appointed unopposed
- SI Executive Committee TBA
- Kris Orange, (South Canterbury)
- Wilton Turner (Central Regions)



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General Business

Any other items